

MINUTES OF THE MEETING OF THE ALEXANDRA PALACE AND PARK BOARD HELD ON TUESDAY, 6TH DECEMBER, 2016

PRESENT:

Councillors: Joanna Christophides (Chair) and Tim Gallagher (Vice-Chair),

Non-Voting Members: Gordon Hutchinson, Colin Marr and Nigel Willmott

31. **FILMING AT MEETINGS**

The Chair referred those present to Agenda Item 1 as shown on the agenda in respect of filming at this meeting and asked that those present reviewed and noted the information contained therein.

32. **APOLOGIES FOR ABSENCE**

Apologies for Absence were noted from Cllr McShane, Cllr Mann & Cllr Hare.

Apologies for Absence were also noted from Cllr Wright.

Clerks note – The meeting was not Quorate as there were only two voting Members present. It was agreed that the meeting of the Board would continue informally to review some of the reports contained in the agenda pack for discussion. However, the Board would be unable to take any decisions.

33. **URGENT BUSINESS**

No items of Urgent Business were received.

34. **DECLARATIONS OF INTERESTS**

No Declarations of Interest were received.

35. **QUESTIONS, DEPUTATIONS OR PETITIONS**

No Questions, Deputations or Petitions were received.

36. **MEMBERSHIPS**

The Board noted the appointment of Cllr Jennifer Mann to the Alexandra Palace and Park Board, as approved by Full Council on 21 November 2016.

The Board noted that it would need to defer the appointment of a member of the Alexandra Palace & Park Board to the vacancy on FRAC and APTL. **Action: Clerk.**

37. **MINUTES**

The Minutes of the APPB held on 19th July 2016 and 29 September 2016 were deferred to the next meeting of the Board. **Action: Clerk.**

The Minutes of the Joint Statutory Alexandra Park and Palace Advisory Committee and Consultative Committee held on 30 June 2016 and 29 September 2016 were also deferred to the next meeting of the Board. **Action: Clerk.**

NOTED that there was a typographical error on page 9 of the agenda pack: Gordon Hutchinson should be listed as the Chair of the Friends of Alexandra Park (not Finsbury Park).

38. CHIEF EXECUTIVE OFFICER'S REPORT

The Board received a report from the Chief Executive Officer which provided an update on current issues and projects at Alexandra Park and Palace. The Board noted the information contained in the report.

39. TRUST FINANCIAL RESULTS

The Board received a report from Dorota Dominiczak, Director of Finance & Resources, Alexandra Park & Palace which set out the results for Alexandra Park and Palace Charitable Trust for 6 months to 30/09/2016. The Board noted the performance of the Trust.

There were no major variances to report. In terms of unrestricted funds, £1.3m of 2015/16 Gift Aid had been transferred from the trading company to the Trust as budgeted. The Board were also advised that the current forecast of 2016-17 trading profit was £448,000 under budget. The Director of Finance & Resources advised that a compromise had been agreed with LBH and that half of the funding gap would be met from LBH and half would have to be found by APP.

In response to a question on why the Great Hall and West Hall would be closed for 3 weeks, the Board was advised that this was to enable piling works for the West Yard storage project.

40. EAST WING RESTORATION UPDATE

The Board received a report from Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace which provided an update on the East Wing Restoration Project. The report was included in the second dispatch agenda pack at pages 1-7. The Board noted the contents of the report.

The overall RAG Status of the project was still red due to the delays for delivery of Stage 4 Design Information which was 15 weeks delayed and the knock-on effect this had on the issuing of tender information and the submission of costings from sub-contractors. In response to a request for clarification on the cause of the delays, the Board was advised that the architect and team were under resourced and that this

only came to light during Stage 4 Design. Discussions were ongoing with the principle partner and consideration was being given to the issuance of a default notice.

41. FRIENDS OF THE THEATRE CONSTITUTION

The report seeking Board approval of amendments to the constitution of the Friends of the Alexandra Palace Theatre was deferred until the next meeting of the Board.
Action: Clerk

No comments were noted in relation to the proposed amendments to the constitution of the Friends of the Alexandra Palace Theatre.

42. BOARD WORK PROGRAMME

Noted.

43. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

None.

44. FUTURE MEETINGS

Noted.

45. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED

That the press and public be excluded from the remainder of the meeting as the items contained exempt information, as defined under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

46. MINUTES

The exempt minutes of the Alexandra Palace and Park Board held on 19 July 2016 and 29 September 2016 were deferred. **Action: Clerk**

The Board noted the Terms of Reference for the Development Working Group, which were tabled.

47. EXEMPT VERBAL UPDATE ON EAST WING PROJECT STAGE 2 CONTRACT AWARD

Noted the verbal update in relation to the East Wing Project Stage 2 Contract Award.

48. EXEMPT CHIEF EXECUTIVE REPORT

Received the exempt Chief Executive Officers report.

49. REPORTS OF FRAC AND APTL BOARD - FOR NOTING

Noted the minutes from the Alexandra Palace Trading Company meeting on 22nd November and the exempt minutes from the FRAC meeting on 22nd November.

Received the following exempt reports from the Finance, Risk & Audit Committee (FRAC):

- a. Exempt Ticketing Service Contract
- b. Exempt Procurement of Auditors
- c. Exempt Development Board proposals
- d. Exempt H&S Policy
- e. Exempt Annual Policy Review Schedule

FRAC reports and the exempt minutes from the Alexandra Palace Trading Company meeting on 22nd November and the exempt minutes from the FRAC meeting on 22nd November to be deferred to the next meeting. **Action: Clerk.**

50. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

Received the Partnership Agreement for the BBC and Alexandra Park and Palace Charitable Trust.

CHAIR: Councillor Joanna Christophides

Signed by Chair

Date